

NetOp Software

Give a Demonstration

This option lets you project the teacher's station (or a student station) onto select (or all) student workstations. Teacher (or student) can then proceed with a demonstration.

1. Select stations you wish to demo to – can select all by highlighting "All" folder from "Details View", "Classroom View", "Thumbnail View" category.
2. Click [Give Demo] tile. Your instructor's workstation will be sent to all the student's workstations.
3. To give a demo to a group or individual workstation, select that workstation(s) from the view—Details, Classroom or Thumbnail.
4. A "Session Control-<Teacher>" control box will appear in the bottom right of controller's screen. This menu lets you mark up the controller's screen (write, highlight, point arrows, etc.). To erase or quit writing, click the Start/Stop NetOp/Utility Marker tile. To stop a demo click on the first tile in the "Session Control-<Teacher>" control box.

Why would I use this?

This allows every student to clearly see what you are demonstrating no matter where he or she is located. This keeps the students' attention while you are demonstrating a database or other resources.

Control Tile

The Monitor mode: This option lets the teacher monitor a particular student station or multiple stations.

1. Select student station(s) you wish to monitor from one of the view screens.
2. Click the down arrow of the Control tile arrow select Monitor mode.
3. A "Monitor:Bibroom" box will appear in the bottom right of teacher's screen. You are now monitoring this student workstation. If you have selected more than one station to monitor, it will cycle through them.

Control a Student

The Control Mode: This option in the drop arrow of the Control mode allows you to control and mouse and keyboard of selected workstation(s).

1. Select student station(s) you wish to monitor from one of the view screens.

2. From the "Control" tile, click on down arrow. Select "Options" and check the box for "Control" and "Lock student keyboard and mouse."
3. You can select the amount of time to monitor a workstation in the "Options" choice. If more than one station is selected to monitor, NetOp will cycle through those stations monitoring each one for 15 seconds intervals. Change the time interval to the desired length.

Why would I use this?

Perhaps instructors should announce that they are doing this, unless it's being done because of behavior problems. Keep in mind that unless you turn off the projector, your screen is being projected for the class, so they can watch you watch them.

Attention Tile

This tile freezes all of the student workstations. A pre-programmed text message* will appear on their screen.

1. Select all of the student workstations.
2. Click the [Attention] tile.
3. To release the student stations, click the [Attention] tile again.

*To change the message, the down arrow from the "Attention" tile. Select Options. Select the radio button of "text". Type in the message. Characters are limited. Select desired background and font. Click "Ok" or "Cancel" accordingly.

Why would I use this?

Signal a transition in the class or the end of the class.
Remind student's to do something (complete an evaluation, etc.).

Communicate Tile

You can chat with an individual student, a select group, or the entire group. *You cannot create multiple-group chats.*

1. Select the student(s) you wish to chat with, or "All" in one of the view modes to have the class chat as a whole.
2. Click the "Communication" tile. You can also select to "Send a Message" using this same tile.

3. Chat with the student(s). Click "End Chat" when done. You can also select to "Send a Message"

Why would I use this?

The students are so hard at work that you don't want to disturb them with you voice.

(Distribute) Files

This feature allows you to distribute files to one, a group, or all of the students.

1. Save the file that you wish to distribute, e.g., NetOp.doc
2. Select the student(s) you wish to send the file.
3. Click the "Files" tile.
4. In the box that appears, click "Distribute File", then select "Add Files"
5. Highlight and Open the desired file at the location.
6. Uncheck the boxes in the resulting window, "Distribute to Students"
7. Select where you want to send the file on the student's computer, preferably "Desktop".
8. Click "OK"

Have students reboot workstations at the end of the session. Driveshield will remove the file you have distributed.

Why would I use this?

Send a document to the group without having to save (manually) the document to all of the workstations.

Provides quick access to web files without having to show the path or give the URL.

Run Tile

Launch documents and programs on student computers finding the file you want to run.

1. Select the workstations to distribute the program file to under one of the Group views.
2. Under the "Run" tile, select "Options".
3. Select "Add"
4. Browse to find location of program
5. Select "All Files".
6. Open the file.
7. Click "Ok" on the resulting screen
8. Click "Ok" again on the resulting screen

9. Click on the down arrow of the "Run" tile.
10. Highlight the name of the file
11. Click "Run Program"
12. Click on "Run on Student" or "Demo"

This works for streaming video and .avi files. Large files take a long time to load and distribute to all workstations and you are not advised to do this.

Another item of interest:

Help Feature

Students can send a "help" message to the teacher. Student can click on the icon of two persons standing together in the lower right corner of the desktop taskbar.

When they double click on the "life preserver" in the resulting box, a "Problem Description" box appears and allows a student to type a message that is sent to the teacher station.

When sent, the teacher station will sound a bell, and the message will appear next to the student's listing in NetOp. The instructor can then start a chat session with that student by opening "Communicate" and selecting "Chat".

Policy

This allows you to disallow selected workstations to access a site/address. Currently it is set to disallow AIM. To change this click on the "Policy" tile and under Options select "Allow All."

Maintenance password: class

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