







# Albin O. Kuhn Library & Gallery

## Using EndNote Web with EBSCO Databases (Academic Search, Business Source, PsycInfo, Medline, etc.)


EndNote Web is a web-based citation manager that allows for gathering, storage and management of citations in a web-based environment. EndNote Web accounts can be accessed from any computer with internet access. Citations can be directly transferred from selected databases (Web of Science, PubMed, Library catalog), imported from saved (exported) records, or entered individually.

### Export Citations from EBSCOHost Database:

1. Select citations from search results list
  - Individual citation – click title to open full record
  - Multiple citations
    - **Add** individual citations to session folder by clicking on the  [Add to folder](#) link under the item description
    - **Open** session folder by clicking on the  **Folder** icon located at the top right section of the web page
    - **Select** citations to export by clicking on checkboxes
2. Select the **Export** icon from the options menu
  - The icon is a piece of paper with a green arrow pointing right
  -  On the left is an image of the **Export** icon
3. Select **Direct Export to EndNote Web**
4. Click the  button to **Save**
5. Login to EndNote Web with your email address and password
6. A confirmation page will be displayed.
  - Note that citations will be automatically saved into the **Unfiled** group
7. Double check by going to the **My References** tab
8. Select the **Unfiled** link
9. Citation(s) should be listed here with the EBSCOHost icon displayed under it

Management of Sympathetic Ophthalmia  
Ophthalmology  
  [Go to Record](#)

### View EbscoHost Database Citations in EndNote Web:

1. Login to EndNote Web
2. Go to **My References**
3. Select the **Unfiled** link
4. Click on the citation you want to view
5. You can also click on the  **Source Record** icon to view the EBSCOHost record, and it allows you to cite the article, save or email the record, and more.